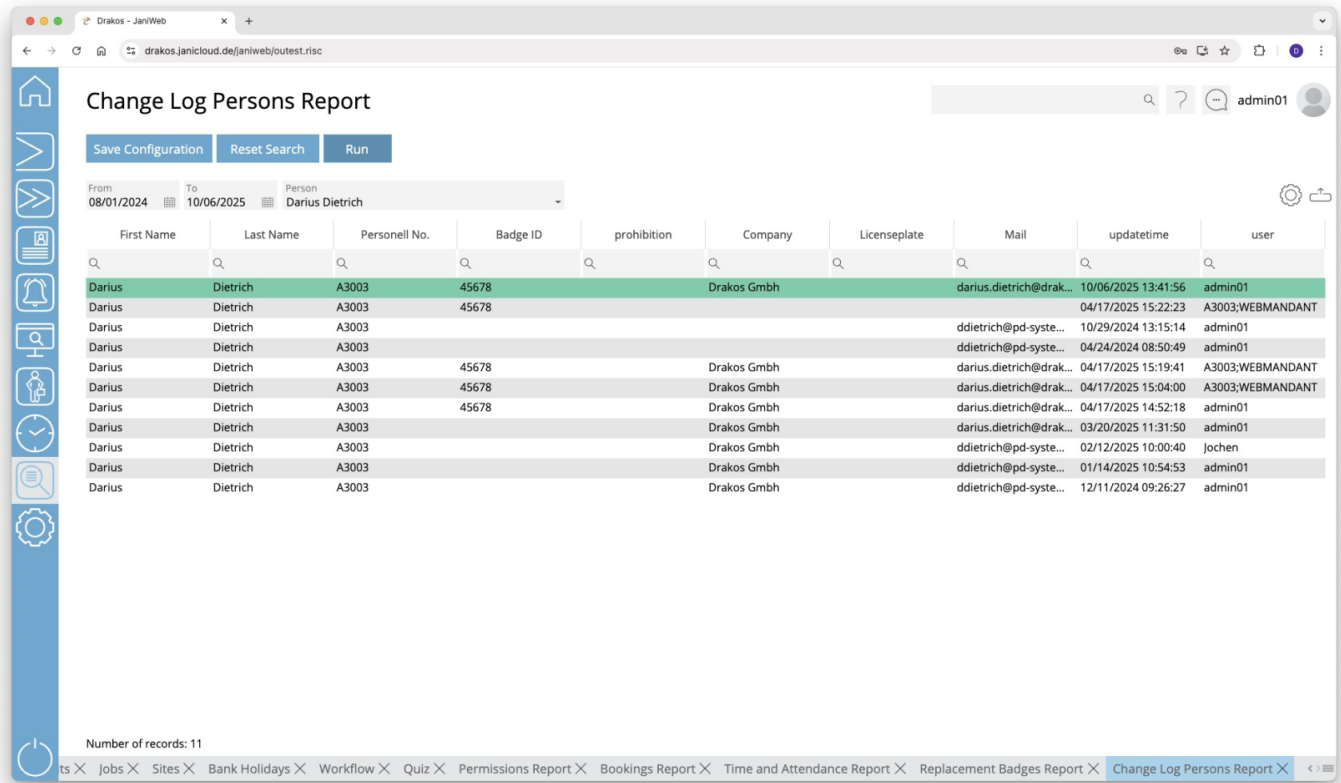


Change Log Persons

Use the menu item **Change Log Persons** to find out who changed the master data of a person and when.



Change Log Persons Report

Save Configuration Reset Search Run

From: 08/01/2024 To: 10/06/2025 Person: Darius Dietrich

First Name	Last Name	Personell No.	Badge ID	prohibition	Company	Licenseplate	Mail	update time	user
Darius	Dietrich	A3003	45678		Drakos Gmbh		darius.dietrich@drak...	10/06/2025 13:41:56	admin01
Darius	Dietrich	A3003	45678					04/17/2025 15:22:23	A3003:WEBMANDANT
Darius	Dietrich	A3003					ddietrich@pd-syste...	10/29/2024 13:15:14	admin01
Darius	Dietrich	A3003					ddietrich@pd-syste...	04/24/2024 08:50:49	admin01
Darius	Dietrich	A3003	45678		Drakos Gmbh		darius.dietrich@drak...	04/17/2025 15:19:41	A3003:WEBMANDANT
Darius	Dietrich	A3003	45678		Drakos Gmbh		darius.dietrich@drak...	04/17/2025 15:04:00	A3003:WEBMANDANT
Darius	Dietrich	A3003	45678		Drakos Gmbh		darius.dietrich@drak...	04/17/2025 14:52:18	admin01
Darius	Dietrich	A3003			Drakos Gmbh		darius.dietrich@drak...	03/20/2025 11:31:50	admin01
Darius	Dietrich	A3003			Drakos Gmbh		ddietrich@pd-syste...	02/12/2025 10:00:40	Jochen
Darius	Dietrich	A3003			Drakos Gmbh		ddietrich@pd-syste...	01/14/2025 10:54:53	admin01
Darius	Dietrich	A3003			Drakos Gmbh		ddietrich@pd-syste...	12/11/2024 09:26:27	admin01

Number of records: 11

Creating the report

- Specify the time period for which you want to generate the report (*From - To*).
- Select the *Person* for whom you want to see the change log.
- Press *Run* to start the report.

The first line, highlighted in green, shows information about the current record of the person. The following lines show the historical changes. The column *Updated* shows the date and time of the change. The user who made the change appears in the column *User*.

Further options with the report

- **Select columns to display:** Press the gear icon. Select which columns you want to display and in which order. Arrange the columns using the mouse or the arrow icons.

Press *Apply* to adopt the changes.

- **Search in columns:** Enter text or numbers in the search field (magnifying glass icon) of a column to search for names, personnel numbers, or other criteria. The entries take effect immediately: the list only displays hits.
- **Export the entire list:** Press the download icon. Select the format in which you want to export the list. The export files are downloaded or displayed depending on the browser/operating system settings. For details on the available export formats, see the [General > Export Formats](#) chapter of this manual.
- **Save report:** For details on saving reports, see the chapter [General > Custom Reports](#).

Button *Reset Selection*

Press *Reset Selection* to reset all fields to their initial value.

Revision #3

Created 2024-11-27 09:59:02 UTC by DRAKOS

Updated 2025-10-06 13:13:31 UTC by DRAKOS