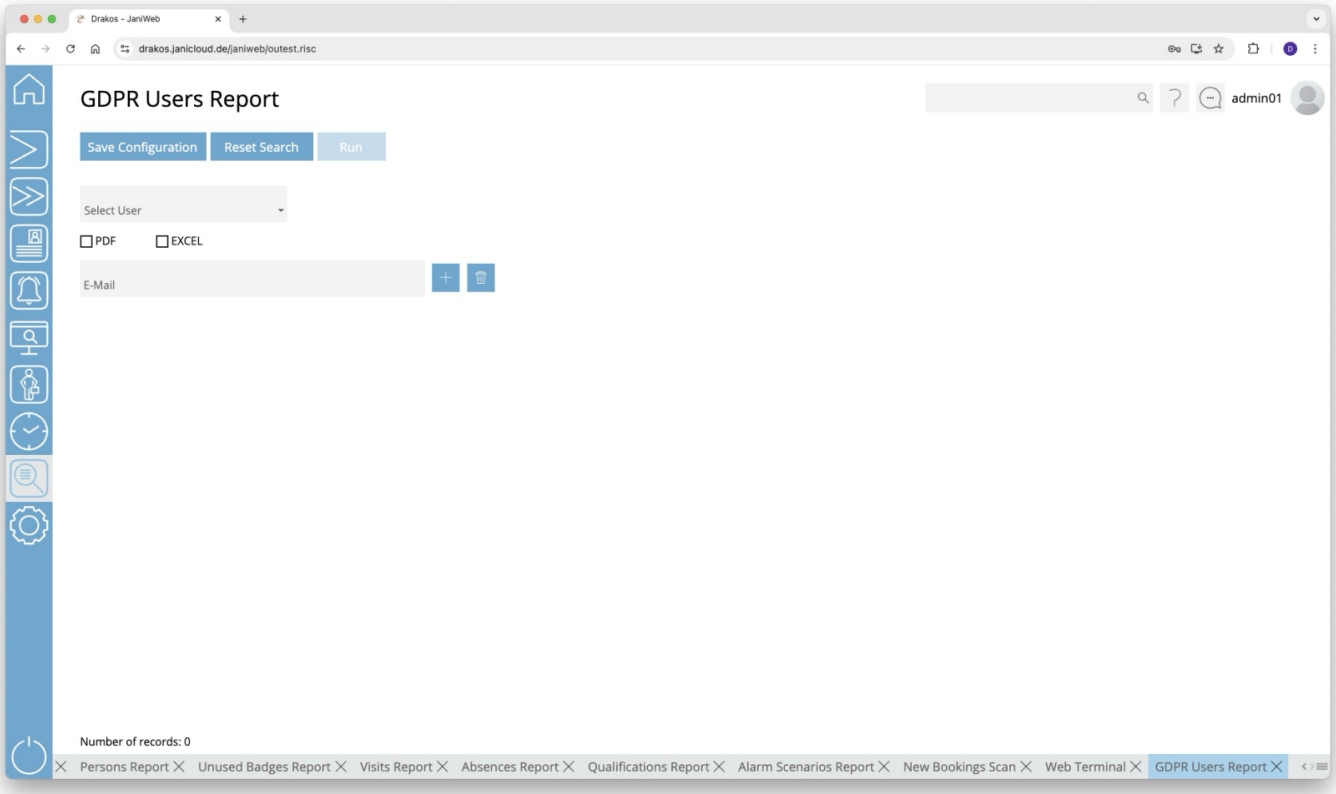
GDPR Users

Use this menu item to create a list of all actions that a specific user has performed in JaniWeb and to send it to one or more email addresses.



Creating the report

1. Select the person for whom the report is to be created.
2. Select whether the report is to be created in PDF and/or Excel format.
3. Enter the email address to which the report is to be sent. Press the plus icon to enter additional email addresses.
4. Press *Run* to send the report.

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