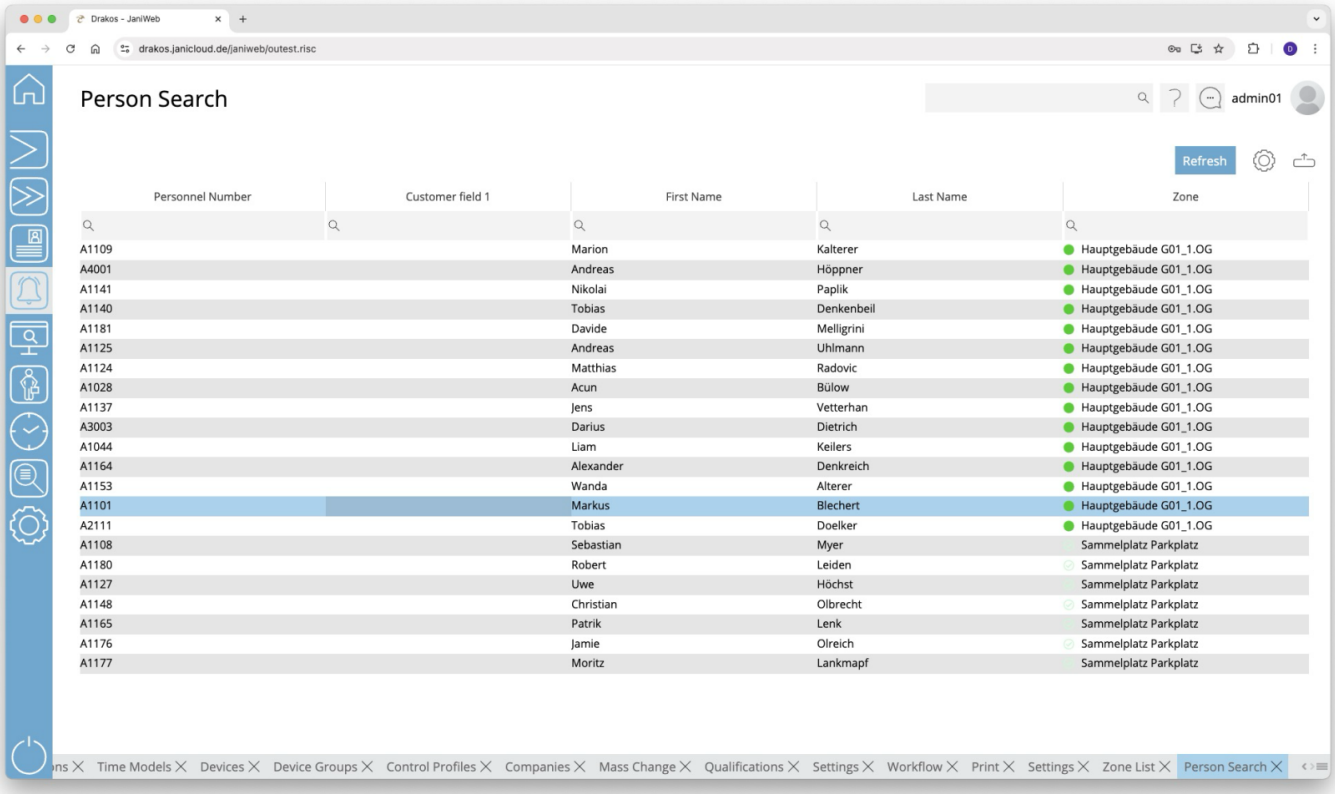
Person Search

The menu item *Person Search* gives you an overview of which persons are in which zone.



List of persons

The list contains all persons present together with the zone in which they are located. The *Zone* column shows the name of the zone as well as its alarm status.

You have the following options:

- **Show details:** Double-click in any column of the person. A pop-up window appears.
- **Select columns to display:** Press the gear icon. Select which columns you want to display and in which order. Arrange the columns using the mouse or the arrow icons. Press *Apply* to adopt the changes.
- **Search in columns:** Enter text or numbers in the search field (magnifying glass icon) of a column to search for names, personnel numbers, or other criteria. The entries take effect immediately: the list only displays hits.
  Tip: Search for substrings. You can find “Spencer-Churchill” with “spe”, “chur” or “hill”.

The search is not case sensitive.

- **Export the entire list:** Press the download icon. Select the format in which you want to export the list. The export files are downloaded or displayed depending on the browser/operating system settings.For details on the available export formats, see the General > Export Formats chapter of this manual.
- **Update list:** Use the *Refresh* button to update the zone list. This also happens automatically every 15 seconds.

Revision #4
Created 2024-11-27 09:55:51 UTC by DRAKOS
Updated 2025-10-06 09:56:50 UTC by DRAKOS