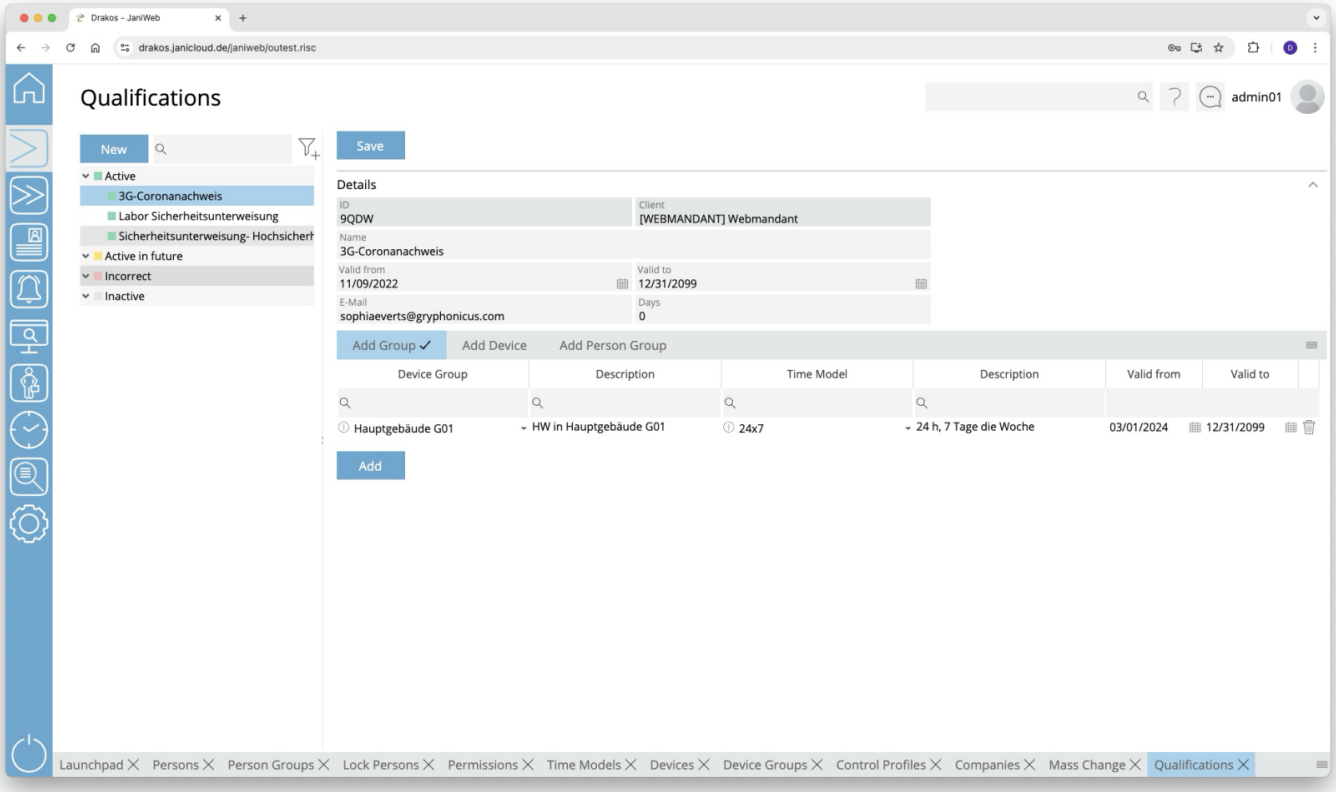
Qualifications

The *Qualifications* menu item allows you to create profiles to which certain permissions are linked. By assigning such a qualification to persons, the persons automatically inherit the permissions of the qualification.



List of qualifications

The list contains the qualifications that have already been created. Select an entry to view details.

The list offers the following options:

- **Search:** Enter text or numbers in the search field (magnifying glass icon) at the top to search for qualifications. The entries take effect immediately: the list only displays hits. The search is not case sensitive.
- **Filter:** Press the filter icon. Select the criteria for which you want to display qualifications. Changes are visible immediately.

Button *New*

Press *New* to create a new qualification. Enter a description and additional information, and press *Save*.

Area *Details*

Define the general properties of the qualification here.

- *Description:* Enter a descriptive label for the qualification.
- *E-Mail:* Enter the E-Mail address to which a notification is to be sent when a qualification is about to expire.
- *Days:* Specify how many days before the qualification expires the E-Mail notification is to be sent.

Press *Save* to apply your changes.

Tabs *Add Device Group / Add Device*

Here you can link permissions for the use of certain device groups or devices to the selected qualification. To add another device group or device to the list:

1. Press *Add*.
2. Select a *Device Group* or a *Device*.
3. Select the desired *Time Model*.
4. Set a validity period.
5. Press *Save*.

To remove a device group or device from the list, press the corresponding trash icon.

> A tick after the title of a tab indicates that there is data within the tab.

Add person group tabs

Here you have the option of assigning a qualification to all persons in the added person groups at once.

- Click on *Add*.
- Select a person group.
- Specify a validity period.
  - If the validity is not valid, persons in this group of people are denied access to the devices/device groups assigned to the qualification.
- Press *Save*.

To remove a person group from the list, press the corresponding trash can icon.

> A tick after the title of a tab indicates that there is data within the tab.

TIPS

> To assign a qualification to a person, select the person via the *Persons* menu item. Then select the desired skill on the *Qualifications* tab.

> till Version 1.32.X - Permissions for devices / device groups that are assigned to a qualification can only be changed via the qualification. It is then no longer possible to create permissions for these devices or device groups in the usual way.

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