

Time Sheet

This menu item allows you to view and print time sheets from third-party systems such as SAP. As a supervisor, you also have access to the time sheets of the employees assigned to you.

The screenshot shows a web browser window with a 'Time Sheet' menu on the left and a preview of a 'Time Statement' on the right. The menu lists several test users and one real user, Darius Besuchter. The preview shows a SAP Time Statement for January 2011, including personal data and a table of daily results.

First Name	Last Name	Personell No.	Badge ID	E-Mail
Test	1	1	1	darius.dietric...
Test	3	3	3	
Test	4	4	4	
Test	5	5	5	
Darius	Besuchter	2	2	darius.dietric...
Test	Future (Active ...	XYZ123		

Time Statement
from 01.01.2011 to 31.01.2011

Personal/Organizational Data

Personnel Number	Cost Center	Position
00001046	2100	Sec. Mgr
Organizational Unit	Personnel Area	Personnel Subarea
	1300	
Accounts Payable (D)	1300	Employee Subgroup
Hired Date	Employment Group	Time Management Status
01.01.1996	1	1300
Time Recording No.	Work Schedule Rule	
00001046	FLEX	1st time evaluation

Month: January - 2011

Individual Daily Results

Day	from	to	Hrs.	Prod	Stat. Time	Flex	OT	DWS
27 MO	Time Postings: At work	07:49	17:04	9,25	8,00	0,07	0,07	0,00
28 TU	Time Postings: At work	07:57	17:13	9,26	8,00	0,22	0,22	0,00
29 WE	Time Postings: At work	07:51	17:07	9,26	8,00	0,12	0,12	0,00
30 TH	Time Postings: At work	07:51	17:05	9,23	8,00	0,09	0,09	0,00
31 FR	Time Postings: At work	07:57	14:13	6,26	5,00	0,22	0,22	0,00
01 SA	New Year's Day							
02 SU	There are no time pairs							

Select the person for whom a time sheet is available. Click *Print* to print the file.

The list of persons is only visible when you log in as an administrator. When you log in as an employee, only your own time sheet is visible.

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