

Time Sheet

This menu item allows you to view and print time sheets from third-party systems such as SAP. As a supervisor, you also have access to the time sheets of the employees assigned to you.

The screenshot displays the 'Zeitnachweis' web application. On the left, a sidebar contains a list of employees with search filters for 'Vorname', 'Nachname', 'Personalm.', and 'Ausweisn.'. The main content area shows a 'document.pdf' viewer with a thumbnail strip on the left and a preview of the 'Time Statement' on the right. The 'Time Statement' is for Hannelore Elsner, dated 06.01.2020, Page 1 / 5. It includes contact information for Thomas Zeit, a 'Personal/Organizational Data' table, and a table for 'Individual Daily Results' for January 2011.

Personal/Organizational Data

Personnel Number	Cost Center	Position
00001046	2100	Sec. Mgr.
Organizational Unit	Personnel Area	Personnel Subarea
Accounts Payable (D)	1300	
Holding Date	Employee Group	Employee Subgroup
01.01.1996	1	1300
Time Recording No.	Work Schedule Rule	Time Management Status
00001046	FLEX	1st time evaluation

Month: January - 2011

Individual Daily Results

Day	from	to	Hrs.	Pind	Skel. Time	Flex	OT	DWS
27 MO	Time Postings : At work	07:49	17:04	9.25	8.00	8.07	0.07	0.00 FLEX
28 TU	Time Postings : At work	07:57	17:13	9.26	8.00	8.22	0.22	0.00 FLEX
29 WE	Time Postings : At work	07:51	17:07	9.26	8.00	8.12	0.12	0.00 FLEX
30 TH	Time Postings : At work	07:51	17:05	9.23	8.00	8.09	0.09	0.00 FLEX
31 FR	Time Postings : At work	07:57	14:13	6.26	5.00	5.22	0.22	0.00 FLEX B
01 SA	New Year's Day							
	off							
Weekly Total :	26.12.2010 - 01.01.2011				37.00	37.72	0.72	0.00
02 SU	There are no time pairs							
03 MO	Time Postings : At work	07:45	17:17	9.54	8.00	8.29	0.29	0.00 FLEX
04 TU	Time Postings : At work	07:59	17:11	9.21	8.00	8.19	0.19	0.00 FLEX
05 WE	Time Postings : At work	07:51	17:05	9.23	8.00	8.09	0.09	0.00 FLEX
06 TH	Time Postings : At work	07:57	17:13	9.26	8.00	8.22	0.22	0.00 FLEX
07 FR	Time Postings : At work	07:57	14:13	6.26	5.00	5.22	0.22	0.00 FLEX B
08 SA	There are no time pairs							
Weekly Total :	02.01.2011 - 08.01.2011				37.00	38.01	1.01	0.00
09 SU	There are no time pairs							
10 MO	Time Postings : At work	07:45	17:19	9.57	8.00	8.32	0.32	0.00 FLEX
11 TU	Time Postings : At work	07:57	17:13	9.26	8.00	8.22	0.22	0.00 FLEX
12 WE	Time Postings : At work	07:45	17:17	9.54	8.00	8.29	0.29	0.00 FLEX
13 TH	Time Postings : At work	07:51	17:05	9.23	8.00	8.09	0.09	0.00 FLEX
14 FR	Time Postings : At work	07:59	14:11	6.21	5.00	5.19	0.19	0.00 FLEX B
15 SA	PDF in eigenem Browser öffnen							
Weekly Total :	09.01.2011 - 15.01.2011				37.00	38.11	1.11	0.00

Select the person for whom a time sheet is available. Click *Print* to print the file.

The list of persons is only visible when you log in as an administrator. When you log in as an employee, only your own time sheet is visible.

Revision #2

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Updated 21 March 2025 08:20:57 by Jochen Dornheim